

## **Temple Group Online Privacy Policy**

### Information collected

We collect personal information from you at registration and other times (for instance, when you send us an enquiry) such as your name, email address, postal address and telephone number.

You are under no obligation to provide us with such information. However, if you choose to withhold requested information, we may not be able to respond effectively to your query or provide you with certain services.

### Use of personal information

We process personal information collected via the Site for the purposes of:

- conducting market consultation exercises; and
- providing you with information about products and services offered by Temple Group

We may occasionally also send you direct mail by email, post or fax about Temple Group products and services which may be of interest to you. This will only come from us (or one of the companies associated with Temple Group) and only if you have indicated that you wish to receive these offers, either at initial registration, when you are subsequently contacted or through updates or amendments to your personal information. When you receive such direct mail, you will have the opportunity to opt-out of receiving further direct mails from Temple Group.

### Disclosure of personal information

We do not disclose your information to any third parties other than those within Temple Group. We also use information in aggregate form (so that no individual user is identified):

- to build up marketing profiles
- to aid strategic development
- to manage our relationship with advertisers; and to audit usage of the site.

Temple Group reserve the right to disclose personal information if required to do so by law or if we believe that it is necessary to do so to protect and defend the rights, property or personal safety of Temple Group, the Site, or its visitors.

### Links

This Site contains links to other sites. We cannot be responsible for the privacy policies and practices of other web sites even if you access them using links from our web site and we recommend you check the privacy policy of each site you visit.

In addition, if you linked to our site from a third party site, then we cannot be responsible for the privacy policies and practices of the owners and operators of that third party site and recommend that you check the policy of that site and contact its owner or operator if you have any questions.

#### Use of cookies

We use "cookies" to identify you when you visit the Site and to build up a demographic profile. Please note that a cookie will only be stored when you register as a user on the Site.

A cookie is a small piece of information sent by a web server to a web browser, which enables the server to collect information about you. The following information about you is stored within a cookie:

- your email address
- your name
- your occupation
- your company
- your country

Cookies help us to recognise you when you visit the Site and enable us to allow registered users to be presented with a personalised version of the Site.

You can find out more about the use of cookies on <http://www.cookiecentral.com>. Most web browsers automatically accept cookies, but if you prefer, you can change your web browser to prevent that. Please note that if you do so, certain personalised services on the Site may not be available to you.

#### Where the information is stored

Information you submit via this Site is sent to a computer located in the United Kingdom. This is necessary in order to process the information and to send you any information that you have requested. Information submitted by you may be transferred to our other offices, which are situated outside the EEA.

### Your acceptance of this policy

By using this Site, you consent to the collection and use of your information by Temple Group and to this privacy policy. If we change the privacy policy then we will post these changes on this page. If the change affects the use of your personal information, then we will use our best endeavours to contact you by email to seek your consent to use.

### Your rights

You have a legal right to a copy of all of the personal information about you held by us. You also have a right to correct any errors in that information. As mentioned above, you have a right to request that we cease to use your personal information for direct marketing purposes.

Please email any questions, concerns or comments you have about this policy to [enquiries@templegroup.co.uk](mailto:enquiries@templegroup.co.uk) or write to us at:

Temple Group Ltd  
Barnards, Station Road  
Horsted Keynes, West Sussex RH17 7ED

### Rights

You acknowledge and agree that all copyright, database rights and other proprietary rights in the information available on this site shall remain the property of Temple Group Limited ("Temple Group "). " Temple Group " is a trade mark owned by Temple Group Limited and are used by Temple Group under licence.

All rights in the Temple Group including, without limitation, copyright and database rights vest in Temple Group.

#### Access and Jurisdiction

You must be satisfied that you may lawfully access the Site, read the pages and/or act upon the material contained in the pages and Temple Group accepts no responsibility for unauthorised access to or use of the material on the site.

The law of England and Wales shall apply to the Site and the courts of England and Wales shall be the courts of competent jurisdiction.

#### Suspension and termination of Service

Temple Group may suspend the operation of the Site for repair or maintenance work or

in order to update or upgrade the contents or functionality of the Site from time to time. Access to or use of the Site or any Sites or pages linked to it will not necessarily be interrupted or error free.

Enquiries

If you have any legal queries then please address them to:

Telephone: +44 (0) 1825 790 964 Email: [enquiries@templegroup.co.uk](mailto:enquiries@templegroup.co.uk)

Temple Group Ltd

Barnards, Station Road

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### **General**

Temple Group may change these terms and conditions from time to time and will endeavour to notify you of any major changes by posting a message on the Site. By browsing the Site you are accepting that you are bound by the current terms and conditions. You should check these each time you revisit the Site.

Temple Group will not be liable to you for any breach of the terms and conditions which, arises because of any circumstances which Temple Group cannot reasonably be expected the control.

If any provision of these terms is found to be invalid by any court having competent jurisdiction, the invalidity of that provision will not affect the validity of the remaining provisions of these terms, which shall remain in full force and effect.

Failure by either party to exercise any right or remedy under these terms does not constitute a waiver of that right or remedy. Headings in these terms are for convenience only and will have no legal meaning or effect.